

Appendix 1

Skipton BID Ltd Levy Rules 2019-2024

These rules explain who is entitled to vote in the BID ballot, who is liable for the BID levy, when levy payments should be made, and the circumstances of any exemptions or refunds.

- 1) Each eligible business ratepayer will have a vote provided they are listed on the National Non-Domestic Ratings List within the boundary, defined by the list of streets and the map in this document, on the day the notice of ballot is given by The Electoral Reform Society.
- 2) Each business ratepayer entitled to vote will be liable for the levy.
- 3) The levy rate to be paid by each property or hereditament is to be calculated as 1% of its rateable value as at 1st April each year throughout the term of the BID.
- 4) Each person entitled to vote will have one vote in respect of each hereditament within the boundary with a rateable value of £6,001 or more.
- 5) Premises occupied by charities or non-profit making organisations will be liable for the full BID levy.
The exception to this will be voluntary organisations with premises of a non-commercial nature.
- 6) The number of properties or hereditaments liable for the levy is estimated at 416.
- 7) Properties included in the BID area 2019-2024 – refer to Online Map of BID Area
<https://cravencdc.maps.arcgis.com/apps/webappviewer/index.html?id=8142dab8c5df4f99a3892015d13c7b76>
- 8) The levy will be charged annually in full, from 1st April 2019 to 31st March 2024. The levy must be paid by one payment in each year. An instalment option is not available.
- 9) Collection of the BID levy carries the same enforcement weight as collection of the non-domestic rates.
- 10) If a business ratepayer occupies premises for less than one year the annual levy will not be apportioned and there will be no entitlement to a refund.
- 11) Exemptions, relief or discounts prescribed in the Non-Domestic Rating (Collection and Enforcement) (Local Lists) Regulations 1989 made under the Local Government Finance Act 1988, will not apply.
- 12) The owners of untenanted or part-occupied properties or hereditaments will be liable for the payment of the full levy.
- 13) If a new property or business comes in to the Rating List mid-year no charge will apply until the following year's levy becomes due.

Appendix 1 (continued)

- 14) Where a property is vacant, undergoing refurbishment or being demolished, the property owner will be entitled to vote and also obliged to pay the levy with no void period.
- 15) If a property undergoes a split or merger mid-year the levy will not be amended to reflect the change until the following year.
- 16) If a property's rateable value is decreased/increased mid-year the levy will not be amended to reflect the change until the following year.
- 17) Where a property's rateable value has been reduced due to a revaluation of its rateable value and the resultant decision included back dating the rateable value to include previous years, a refund of the BID levy paid in those previous years will not be granted.
- 18) The BID levy will not be affected by the small business rate relief scheme.
- 19) The ratings list will be updated annually for any changes in ratepayer, additions or removals and liability will be adjusted accordingly prior to each billing period.
- 20) The BID levy will have to be paid by any new ratepayer occupying an existing rateable property within the BID area from the beginning of the next billing year up until the end of the five-year term on 31st March 2024, even though they did not vote on the initial proposal.
- 21) Any new rateable property created during the lifetime of the BID will be obliged to pay the levy calculated using the 2017 Non-Domestic Rating List.
- 22) The BID levy will be calculated using the 2017 Non-Domestic Rating List for the duration of the BID.
- 23) The exception to this will be any change of use or a physical change to a property or hereditament including inter alia; new construction, merger, subdivision, extension and refurbishment where the hereditament has no entry in the 2017 rating list.
- 24) The BID area and the levy percentage cannot be altered without an alteration ballot.

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